

## Agenda for a meeting of the Regeneration and Environment Overview and Scrutiny Committee to be held on Tuesday, 18 July 2023 at 5.30 pm in Committee Room 1 - City Hall, Bradford

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### Members of the Committee – Councillors

LABOUR	CONSERVATIVE	GREEN	LIBERAL DEMOCRAT
K Hussain Rowe Wheatley Kauser Mitchell Steele	Herd	Watson	R Ahmed

### Alternates:

LABOUR	CONSERVATIVE	GREEN	LIBERAL DEMOCRAT
Mohammed Choudhry Dodds S Khan	Davies	Warnes	Griffiths

### Notes:

- This agenda can be made available in Braille, large print or tape format on request by contacting the Agenda contact shown below.
- The taking of photographs, filming and sound recording of the meeting is allowed except if Councillors vote to exclude the public to discuss confidential matters covered by Schedule 12A of the Local Government Act 1972. Recording activity should be respectful to the conduct of the meeting and behaviour that disrupts the meeting (such as oral commentary) will not be permitted. Anyone attending the meeting who wishes to record or film the meeting's proceedings is advised to liaise with the Agenda Contact who will provide guidance and ensure that any necessary arrangements are in place. Those present who are invited to make spoken contributions to the meeting should be aware that they may be filmed or sound recorded.
- If any further information is required about any item on this agenda, please contact the officer named at the foot of that agenda item.

### From:

Asif Ibrahim  
Director of Legal and Governance  
Agenda Contact: Su Booth/Louis Kingdom

### To:

Phone: 07814 073884/07890 416570

E-mail: [susan.booth2@bradford.gov.uk](mailto:susan.booth2@bradford.gov.uk)/[louis.kingdom@bradford.gov.uk](mailto:louis.kingdom@bradford.gov.uk)

## A. PROCEDURAL ITEMS

### 1. ALTERNATE MEMBERS (Standing Order 34)

The Director of Legal and Governance will report the names of alternate Members who are attending the meeting in place of appointed Members.

### 2. DISCLOSURES OF INTEREST

Members Code of Conduct – Part 4A of the Constitution)

To receive disclosures of interests from members and co-opted members on matters to be considered at the meeting. The disclosure must include the nature of the interest.

An interest must also be disclosed in the meeting when it becomes apparent to the member during the meeting.

#### **Notes:**

- (1) *Members must consider their interests, and act according to the following:*

#### **Type of Interest**

#### **You must:**

*Disclosable Pecuniary Interests*

*Disclose the interest; not participate in the discussion or vote; and leave the meeting unless you have a dispensation.*

*Other Registrable Interests (Directly Related)*

**OR**

*Non-Registrable Interests (Directly Related)*

*Disclose the interest; speak on the item only if the public are also allowed to speak but otherwise not participate in the discussion or vote; and leave the meeting unless you have a dispensation.*

*Other Registrable Interests (Affects)*

**OR**

*Non-Registrable Interests (Affects)*

*Disclose the interest; remain in the meeting, participate and vote unless the matter affects the financial interest or well-being*

*(a) to a greater extent than it affects the financial interests of a majority of inhabitants of the affected ward, and*

*(b) a reasonable member of the public knowing all the facts would believe that it*

*would affect your view of the wider public interest; in which case speak on the item only if the public are also allowed to speak but otherwise not do not participate in the discussion or vote; and leave the meeting unless you have a dispensation.*

- (2) *Disclosable pecuniary interests relate to the Member concerned or their spouse/partner.*
- (3) *Members in arrears of Council Tax by more than two months must not vote in decisions on, or which might affect, budget calculations, and must disclose at the meeting that this restriction applies to them. A failure to comply with these requirements is a criminal offence under section 106 of the Local Government Finance Act 1992.*
- (4) *Officers must disclose interests in accordance with Council Standing Order 44.*

### **3. MINUTES**

**Recommended –**

**That the minutes of the meeting held on 20 June 2023 be signed as a correct record (previously circulated).**

(Su Booth / Louis Kingdom – 07814 073884 / 07890 416570)

### **4. REFERRALS TO THE OVERVIEW AND SCRUTINY COMMITTEE**

Any referrals that have been made to this Committee up to and including the date of publication of this agenda will be reported at the meeting.

### **5. INSPECTION OF REPORTS AND BACKGROUND PAPERS**

(Access to Information Procedure Rules – Part 3B of the Constitution)

Reports and background papers for agenda items may be inspected by contacting the person shown after each agenda item. Certain reports and background papers may be restricted.

Any request to remove the restriction on a report or background paper should be made to the relevant Strategic Director or Assistant Director whose name is shown on the front page of the report.

If that request is refused, there is a right of appeal to this meeting.

Please contact the officer shown below in advance of the meeting if you wish to appeal.

## **B. OVERVIEW AND SCRUTINY ACTIVITIES**

### **6. DATES OF FUTURE MEETINGS**

Members are asked to note the following dates for the 2023/24 Municipal Year for meetings of this Committee scheduled to take place at 5.30 pm in City Hall, Bradford:

- Tuesday 5 September 2023
- Tuesday 3 October 2023
- Tuesday 28 November 2023
- Tuesday 5 December 2023
- Tuesday 30 January 2024
- Tuesday 13 February 2024
- Tuesday 19 March 2024

(Louis Kingdom – 07890 416570)

### **7. KEIGHLEY TOWNS FUND, DEVELOPMENT INVESTMENT FUND**

1 - 8

The Strategic Director, Place will submit a report (**Document “D”**) which provides an overview on the proposal to progress with the procurement to deliver full site remediation of a Council owned site in Keighley known as ‘Beechcliffe’ to provide an opportunity for development of a new industrial park.

**Recommended –**

**That the committee:**

- (1) Notes the report outlining the delivery of the redevelopment of Beechcliffe to achieve the aims of the Keighley Towns Fund Development Investment Plan programme.**
- (2) Notes the proposed procurement routes for delivery of the project to remediate land at Beechcliffe to enable development of a new business park, and further notes that the anticipated envelope of costs (including new highway construction) for the work will be £7m.**

(Angela Blake – 01274 432589)

**8. PROCUREMENT OF THE HOUSING MANAGEMENT & MAINTENANCE CONTRACT**

9 - 16

The Strategic Director, Place will submit a report (**Document “E”**) which provides an update on the commissioning of the Housing Management & Maintenance contract (HMMC) that is due to end on 31 March 2024 and advises Members of a forthcoming tender opportunity, Housing Management & Maintenance Contract, with a value in excess of £2 million in line with the requirements of Contracts Standing Orders (CSO 7.2.1) prior to the commencement of the procurement process.

**Recommended –**

**That the report be noted, and that Members comment on the proposals for the commissioning of the Housing Management and Maintenance contract.**

(Alan Lunt / Hiron Miah – 01274 434748/01274 431987)

**9. CULTURE IS OUR PLAN - THE CULTURAL STRATEGY FOR BRADFORD DISTRICT 2021 - 2031**

17 - 32

The Strategic Director, Place will submit a report (**Document “F”**) which provides an update to the Regeneration & Environment Overview & Scrutiny Committee on progress against the ambitions and targets as set out in the strategy following its adoption in 2021.

**Recommended –**

- (1) That the Committee note the content of this report.**
- (2) That the Committee are invited to comment on how to connect to a wider audience for further consultation.**
- (3) That the Committee receive an interim CIOP progress report (for electronic circulation to members of the committee) towards the end of 2024 followed by a full review report during 2026 once the UK City of Culture 2025 full evaluation report has been produced.**

(Nicola Greenan – 01274 431301)

**10. REGENERATION & ENVIRONMENT OVERVIEW AND SCRUTINY COMMITTEE DRAFT WORK PROGRAMME 2023/24**

33 - 40

The Director of Legal and Governance will submit a report (**Document “G”**) which presents a draft work programme 2023/24 for adoption by the Committee.

**Recommended –**

- (1) That the Committee notes the information in Appendix A to Document “G” and that it, along with any amendments or additions is adopted as the Committee’s Work Programme 2023/24.**
- (2) That the Work Programme 2023/24 continues to be regularly reviewed during the year.**

(Caroline Coombes – 01274 432313)

THIS AGNEDA AND ACCOMPANYING DOCUMENTS HAVE BEEN PRODUCED, WHEREVER POSSIBLE, ON RECYCLED PAPER

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## Report of the Strategic Director, Place to the meeting of Regeneration Overview and Scrutiny Committee to be held on 18 July 2023

**D**

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### **Subject: Keighley Towns Fund, Development Investment Fund**

Proposal to remediate land at Beechcliffe, Keighley

#### **Summary statement:**

This report provides an overview on the proposal to progress with the procurement to deliver full site remediation of a Council owned site in Keighley known as 'Beechcliffe' to provide an opportunity for development of a new industrial park.

#### **EQUALITY & DIVERSITY:**

The overarching aim of the Towns Fund is to drive the sustainable economic regeneration of towns to deliver long term economic and productivity growth. The funding and projects identified will create jobs, promote economic growth.

The redevelopment of this site will increase the stock of Keighley's industrial accommodation and provide employment opportunities for all residents.

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David Shepherd  
Strategic Director, Place

#### **Portfolio:**

Regeneration Planning and Transport

Report Contact: Angela Blake  
Assistant Director  
Economy and Development  
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#### **Overview & Scrutiny Area:**

Regeneration and Environment



## 1. SUMMARY

- This report provides a brief overview of progress with the procurement to deliver site remediation of an allocated employment site in Keighley known as the Beechcliffe site and shown in Appendix 1. Committee should note the intended spend is likely to be in excess of £2m and an initial allocated budget is circa £7m.

## 2. BACKGROUND

### 2.1 Programme Update

In September 2019 Keighley and Shipley were selected by government as two of 101 places across England eligible for up to £25m of Towns Fund. This entitled Keighley and Shipley to develop proposals for an investment plan to deliver government ambition of 'levelling up' places across the UK.

A Town Investment Plan was subsequently developed which provided further detail on specific projects to be delivered through the Towns Fund Programme.

The Keighley TIP was particularly ambitious and despite the initial suggested cap of £25m per town, a bid in excess of this was submitted and in June 2021 a total fund of £33.6m was awarded to deliver projects in Keighley.

Of this £33.6m a sum of £14m was allocated for a programme of activity known as the 'Development Investment Fund'. This very specific fund is targeted towards remediation and redevelopment of identified brownfield sites and properties which increase the supply of business accommodation in the Keighley Towns Fund area.

One private sector project is currently being delivered through the DIF programme – Providence Park on Dalton Lane, Keighley and Beechcliffe will be a scheme to remediate a brownfield site, provide highway access and ultimately deliver a new industrial park providing up to 150,000 sq ft of new business accommodation.

### 2.2 Project Outline

The project will be delivered in two distinct phases. Phase 1 will be feasibility work to ascertain the level of work required to secure planning permission, remediate the site, construct an access road. This stage will also provide an initial cost estimate and options.

If the initial costs are within the identified budget phase 2 will be the physical works to prepare the site for development of a new industrial park.

Whilst the cost of the scheme is to be determined there is flexibility within the DIF programme to value engineer the project. At this stage we are confident a project can be delivered within an initial cost envelope in the region of £7m of the Towns Fund DIF budget allocation.

Should after the initial phase 1 feasibility stages it becomes apparent any project will require funds well in excess of the initial funding envelope a review of the project will be undertaken to consider alternative delivery models.

### **3. OTHER CONSIDERATIONS**

#### **3.1 Proposed Procurement Method**

Delivery of a scheme such as this can be undertaken in a number of ways from separating the two phases, with phase 1 being undertaken by a design team before procuring a delivery contractor, or a design and build process where both elements are delivered by one appointee.

Due to the extensive nature of the works, the value of the contract and the timescale to deliver a completed scheme the preferred approach is to utilise a framework agreement using established frameworks for civil engineering works.

Examples of these include SCAPE and PAGABO. SCAPE has recently been used to deliver remediation of land at Parry Lane which will be developed as a new business park by a third party developer. PAGABO is the preferred option for delivery of the City Village redevelopment. It should be noted that these national frameworks have been established to maximise delivery of social value through their contracts.

Procurement will advise on the process for securing a suitable partner for delivery of the project.

2 forms of contract are generally considered for schemes such as Beechcliffe. These are:

NEC3 Option A – a fixed price contract. Whilst this gives a set contract price at tender, contractors are likely to price in for an element of risk due to potential inflation in the construction industry and potential unknown costs due to the nature of the site.

NEC3 Option C – a contract where a target price is set and aimed for, there are mechanisms in place to share, or limit the risk of price increase and share the benefit of savings below the target cost. This does not give price certainty, but helps potentially mitigate some of the risk of inflation. This contract requires a contract manager to assess the incurred costs and mitigate overspends, whilst maximising savings

Due to the potential for unknown costs Option C is likely as this reduces the risk priced into an Option A contract.

### **4. FINANCIAL & RESOURCE APPRAISAL**

- Funding for the project will be from the Development Investment Fund of Towns Fund and whilst the cost of the project has not been ascertained at this stage a budget of up to £7m has been earmarked for the project.

Finance and procurement will be engaged during the procurement process to ensure best value.

## **5. RISK MANAGEMENT AND GOVERNANCE ISSUES**

- 5.1** The Towns Fund budget is available for a limited period with all works needing to be completed by 31 March 2026. Progress will need to be maintained to meet the deadline.
- 5.2** Whilst the vast majority of the site is Council owned a very small piece of land, circa 50 sq m is owned by Yorkshire Water – edged blue on the plan in Appendix 1. A scheme could be delivered without this land, but discussions are ongoing with Yorkshire Water to secure ownership of their land and have clean title across the whole of the site.
- 5.3** The site is allocated for employment uses. Outline planning permission for the proposed scheme and full planning permission for any highway works will be required for the proposal.

## **6. LEGAL APPRAISAL**

- Legal advice will be taken on the procurement and the contract documentation for delivery of the project.

## **7. OTHER IMPLICATIONS**

### **7.1 SUSTAINABILITY IMPLICATIONS**

The project will see redevelopment of a significant brownfield site to provide modern industrial accommodation which will be built to a minimum of BREEAM very good standards. Redevelopment of brownfield sites takes pressure off the requirement to allocate greenfield sites for similar developments.

### **7.2 GREENHOUSE GAS EMISSIONS IMPACTS**

Modern accommodation will be built to BREEAM very good standards as a minimum

Companies on the frameworks have a duty to record an estimate of greenhouse gas emissions generated from projects they are delivering. This includes but not limited to emissions generation as a direct result of undertaking the works and also those of visitors to site and deliveries.

### **7.3 COMMUNITY SAFETY IMPLICATIONS**

- The site currently has a public footpath running through the site which will be improved to provide a safer route between Hard Ings Road and Utley areas of Keighley.

### **7.4 HUMAN RIGHTS ACT**

- There are no Human Rights implications arising from this report.

### **7.5 TRADE UNION**

- There are no trade union implications arising from this report.

## **7.6 WARD IMPLICATIONS**

- The project is taking place in Keighley Central ward. District and Town Councillors are represented on the Towns Fund board

## **7.7 AREA COMMITTEE ACTION PLAN IMPLICATIONS (for reports to Area Committees only)**

- n/a

## **7.8 IMPLICATIONS FOR CORPORATE PARENTING**

There are no known corporate parenting implications arising from this report.

## **7.9 ISSUES ARISING FROM PRIVACY IMPACT ASSESMENT**

Implementation of the Beechcliffe project will not affect current processes in place to ensure privacy of personal data

## **8. NOT FOR PUBLICATION DOCUMENTS**

- 
- None

## **9. RECOMMENDATIONS**

That the committee:

- 9.1** Notes this report outlining the delivery of the redevelopment of Beechcliffe to achieve the aims of the Keighley Towns Fund Development Investment Plan programme.
- 9.2** Notes the proposed procurement routes for delivery of the project to remediate land at Beechcliffe to enable development of a new business park, the anticipated envelope of costs (including new highway construction) for the work will be £7m.

## **10. APPENDICES**

Appendix 1 – red line boundary of site with Yorkshire Water land edged blue

## **11. BACKGROUND DOCUMENTS**

Executive report 7 December 2021 – Towns Fund for Shipley and Keighley which sets out allocation of £14m of funding for the Development Investment Fund programme.



APPENDIX 1







## Report of the Strategic Director to the meeting of Regeneration and Environment Overview and Scrutiny Committee to be held on 18 July 2023

**E**

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### **Subject:**

**Procurement of the Housing Management & Maintenance Contract**

### **Summary statement:**

This report is provided to advise members of a forthcoming tender opportunity, Housing Management & Maintenance Contract, with a value in excess of £2 million in line with the requirements of Contracts Standing Orders (CSO 7.2.1) prior to the commencement of the procurement process.

### **EQUALITY & DIVERSITY:**

Compliance with Equality Act 2010 is embedded in the Council's procurement process and requirements. The provision of new and good quality affordable housing in the District has a positive impact on those groups and individuals who suffer multiple disadvantages associated with inadequate housing. The Council's housing stock provides for enhanced accessibility standards meaning they are suitable for people with a disability and more flexible and adaptable to meet the needs of current and future generations. Living in good quality housing and a safe, well designed neighbourhood improves life chances in terms of health, employment and educational outcomes.

We will ask the successful provider to embed equality into their service provision. We will aim to contract and commission locally wherever possible so that we can support our local economy and offering high-quality services while delivering equitable services that are value for money.

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Strategic Director:  
David Shepherd, Department of Place

**Portfolio:**  
**Regeneration, Planning and Transport**

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**Overview & Scrutiny Area:**  
**Regeneration and Environment**

Hiron Miah, Housing Policy & Strategy  
Manager  
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## 1. SUMMARY

1.1 This report provides an update on the commissioning of the Housing Management & Maintenance contract (HMMC) that is due to end on 31 March 2024.

1.2 The procurement process will be conducted in line with the requirements of the 2015 Public Contract Regulations.

1.3 The current contract was commissioned by the Housing Development team and the incumbent supplier is Incommunities Group Limited.

1.4 For the purposes of this report it is important to distinguish between this contract and the Extra Care scheme. The Extra Care Housing Management contract is delivered by the Mears Group and this contract ends in September 2025. It is therefore not in scope at this point.

## 2. BACKGROUND

2.1 The Council has been a major contributor to the delivery of affordable homes in the District. The Housing Development and Enabling Team started to deliver new Council housing back in 2010. This was at a time when affordable housing delivery was at a low point following the recession and the Council wanted to demonstrate leadership to the sector by taking an active role in increasing the supply. The new build programme included some market sale units on sites where market analysis and intelligence demonstrated demand for market sale units. The capital receipts from the sales were directed back into the development programme. In total, 475 homes have been delivered; of which 428 are affordable homes for rent. The Council now owns 428 properties across the District as properties have been sold following tenants exercising their Right to Buy.

2.2 The table below summarises the extent of affordable homes for rent across the various Affordable Homes programmes by funding regime:

<b>Programme</b>	<b>Sites</b>	<b>No. Affordable</b>
Pre 2011	Longfield Drive	95
	Beech Grove	
2011-15	Canary Drive	81
	Fieldway	
	Valley Drive	
	Ripley Street Phase 1	
2015-18	Ripley Street Phase 2	252
	Cliffe Lane, Baildon (Phase 1)	
	Cliffe Lane, Baildon (Phase 2)	
	Keighley Road, Oakworth (Houses)	
	Keighley Road, Oakworth (Extra Care)	
	Braithwaite Road	
	Avenham Way	
	Clergy House/Jermyn Court (Horton Housing)	
Cliffe Lane 1 + 2 (additional units)		
2023	Local Authority Housing Fund	24*

	properties	
	<b>TOTAL</b>	<b>452*</b>

\*Subject to change as additional properties are acquired using the LAHF funding.

2.3 The table shows that a total of 452 affordable homes for rent have been delivered since the new build programme started. It should be noted that the Clergy House/Jermyn Court project comprised of 18 self-contained flats providing temporary accommodation to homeless households. These flats are leased to Horton Housing from the Council to deliver the Homeless Housing Related Support Contract, and therefore sits outside the Council's housing stock i.e. not covered by the Housing Revenue Account.

2.4 The management of the Council's 69 units Extra Care Scheme at Fletcher Court, will not be included in this tender as the Extra Care Housing Management contract is delivered by the Mears Group and this contract ends in September 2025.

2.5 The new build programme included 47 market sale units on sites where market analysis and intelligence demonstrated demand for market sale units. Again these properties are not included in the housing management contract.

2.6 Since 1 April 2023, the Council now holds a Housing Revenue Account and this was due a change to Government policy on Housing Revenue Accounts.

2.7 The HMMC contract was awarded on 1 June 2016 and has operated for more than five years to date. The contract was awarded to Incommunities Group Limited through a competitive tender process.

2.8 The Council is in the process of purchasing 24 new affordable homes for Ukraine and Afghan households to support their move on. The purchase of these properties is funded through the Government's Local Authority Housing Fund and the management of the properties will be included in this tender.

### **Proposed HMMC tender package**

2.9 We propose to tender the next contract for a period of five years taking into account the requirements under Section 27 of the Housing Act 1985 (see legal section 6).

Elements will include:

2.10 Housing Management – the successful contractor will be expected undertake all activities that relate to managing a home on behalf of the Council. This includes but not limited to: lettings and allocations, void management, tenancy sign up, assistance with rent claims and benefit application, providing appropriate tenancy support and managing the tenancies, rent collections, dealing with current debt/arrears and anti-social behaviour, neighbourhood issues, tenancy enforcement, customer service - providing information and advice and support, neighbourhood housing management, successions, dealing with tenant complaints.

2.11 Cyclical Maintenance and Regulatory Compliance - the successful contractor will be expected undertake all activities that relate to cyclical maintenance and regulatory compliance on behalf of the council. This includes but not limited to: regular inspections to

ensure safety and compliance with relevant legislation, and life-cycle management such as Gas servicing, MVHR servicing, Electrical Installation Condition Report (EICR) – required every 5 years and Fire Risk Assessment and Remedial.

2.12 Responsive Repairs - the successful contractor will be expected undertake all activities that relate to ongoing property maintenance and repairs on behalf of the Council. This includes but not limited to: logging repair reports, assessing the repairs and identifying minor and major repairs, carrying out the repairs in a timely manner and within the allocated response times. For major repairs referring these to the Council for approval.

2.19 The proposed timeline for procurement of the contract is:

- May and June 2023 - Preparation of specification document in consultation with the partners
- July 2023 - Issue Prior Information Notice
- July 2023 – Report to Executive Committee
- July 2023 - Report to the Overview and Scrutiny Committee
- 3<sup>rd</sup> Aug 2023 – Soft market test with potential providers
- Late August – Release the Invitation to Tender to the UK e-notification service – Find a Tender Service
- Late September 2023 - Tender period to close
- Mid-Oct 2023 – Evaluation of the bids
- Late Oct 2023– Standstill period
- Nov 2023 - Contract awarded
- December – March 2024 - Mobilisation and implementation
- 1 April 2024 - Contract start

### **3. OTHER CONSIDERATIONS**

3.1 The Council's original housing stock was transferred to an independent Housing Trust, Bradford Community Housing Trust (now Incommunities) in 2003 by way of Large Scale Voluntary Transfer. They are the biggest social housing landlord operating in the district.

3.2 The Council is keen to facilitate and increase its housing stock portfolio and are actively exploring how it can best support this ambition and wider regional priorities through the use of acquisitions, own land; direct delivery programme or via collaborative working with developers and housing providers. Any new or acquired additional properties will be added to the HMMC.

3.3 The in-house option to deliver the service was considered, but with a lack of in-house expertise and capacity and with a small holding of 428 properties it was not deemed financially viable to deliver in-house. This will be reviewed if and when our stock increases to the level where it becomes viable.

### **4. FINANCIAL & RESOURCE APPRAISAL**

4.1 The Council's Contracts Standing Orders require contracts with a value in excess of £2m be reported to the relevant Overview and Scrutiny Committee. The procurement proposals set out in this report will be carried out in accordance with the standing orders.

4.2 Given the value of the service the procurement will need to comply with the Public Contracts Regulations 2015. The public procurement threshold for supply of services will be £213,477 (inclusive of VAT) from 1 January 2022.

4.3 The contract term will be for 5 years with potential to increase and this will be fully funded from the Housing Revenue Account.

4.4 The procurement will be led by the housing team with support from the procurement, finance and legal teams.

## **5. RISK MANAGEMENT AND GOVERNANCE ISSUES**

5.1 The risks for this contract are low as the management contract is funded from rental income.

5.2 The contract will be managed by the Housing Development team, with regular reports taken to the Portfolio holder who will provide oversight and accountability that defines and controls the outputs, outcome and benefits of the scheme.

5.3 The following risks have been identified:

- The Council is unable to meet our obligations to the tenants due to no contractor bidding for it.
- The contract price makes the contract unviable
- The commissioned partner could fold and therefore be unable to provide the service.
- Any future pandemic activity could affect the contract
- Global events may lead to the contract becoming unviable.

5.4 To mitigate the risks, we will set out a Risk Management Plan and conduct regular reviews.

## **6. LEGAL APPRAISAL**

6.1 The procurement exercise will be carried out in accordance with Contract Standing Orders and Public Contract Regulations 2015.

6.2 The Public Procurement (Agreement on Government Procurement) (Thresholds) (Amendment) Regulations 2021 (the 2021 Regulations) sets out the changes to the financial thresholds under UK public procurement regulations. The 2021 Regulations came into force on 1 January 2021. The financial threshold for the procurement of services is £213,477 (inclusive of VAT) from 1 January 2021.

6.3 Housing Act 1985 – Section 27

Section 27 of the Housing Act 1985 (HA 1985) requires the approval of the Regulator of Social Housing (the regulator) to the making of or in certain circumstances the variation of management agreements by a local housing authority where the agreement is for more than five years' duration.

## **7. OTHER IMPLICATIONS**

### **7.1 SUSTAINABILITY IMPLICATIONS**

The procurement tender documents and specification have been updated to ensure that they include details of the Council's commitment to reducing its carbon footprint through promoting sustainable best practice and through working with providers who are actively taking steps to minimise the impact of their activities on the environment.

### **7.2 GREENHOUSE GAS EMISSIONS IMPACTS**

By undertaking a tendering exercise, the commissioners will seek to minimise future environmental impact through selection and contract management of suppliers who propose sustainable and environmentally friendly service provision and that manage their work activities to minimise any environment impact through energy/resource.

Most of the properties delivered through the Council's new build programme have been designed and constructed using 'Fabric First' principles; concentrating on improving the airtightness of the building fabric and the thermal performance of the structure results in reduced heat loss, carbon emissions and ultimately, savings on energy consumption thereby helping to minimise running costs to tenants. Electrical vehicle charging points have been included within all our recent developments. Further, many of the properties benefit from a Mechanical Ventilation Heat Recovery (MVHR) system. It provides a constant supply of fresh filtered air for a healthier indoor air quality environment but also contributes to a reduced carbon footprint. The MVHR is designed to recover and re-use up to 95% of the waste heat within the property and filters the incoming fresh air. This is reputed to result in improvements for asthma sufferers but also benefits those with bronchitis, hay fever and chronic obstructive pulmonary disease (COPD). Further, it is reported that an MVHR helps to control moisture and condensation reducing instances of damp and mould growth, known to affect health and wellbeing.

### **7.3 COMMUNITY SAFETY IMPLICATIONS**

There are no direct community safety implications; however the delivery of housing growth and regeneration does seek to support the creation of safe, welcoming and sustainable neighbourhoods.

### **7.4 HUMAN RIGHTS ACT**

There are no significant implications.

### **7.5 TRADE UNION**

There may be TUPE implications if the current contractor decides not to bid or is unsuccessful and appropriate legal support will be sought to mitigate the risks for the Council.

### **7.6 WARD IMPLICATIONS**

There are no specific ward implications as council housing stock is district-wide. Any future focus on increasing supply and will be led by land availability and intelligence on sites.

Increasing housing supply that meets the needs and aspirations of the district will however generate social and economic benefits across all wards and localities.

#### **7.7 AREA COMMITTEE ACTION PLAN IMPLICATIONS**

None

#### **7.8 IMPLICATIONS FOR CORPORATE PARENTING**

Not applicable.

#### **7.9 ISSUES ARISING FROM PRIVACY IMPACT ASSESMENT**

Tender documents and the specification have all been brought up to date with the latest requirements of the General Data Protection Regulations (GDPR), Data Protection Act 2018 and the Council's technical security requirements for Data, Information Systems & Confidentiality.

The tender documents will not include any personal information.

#### **8. NOT FOR PUBLICATION DOCUMENTS**

None

#### **9. OPTIONS**

No options are being presented in this report.

#### **10. RECOMMENDATIONS**

That the report be noted and that Members comment on the proposals for the commissioning of the Housing Management and Maintenance contract.

#### **11. APPENDICES**

None

#### **12. BACKGROUND DOCUMENTS**

<https://www.gov.uk/government/publications/section-27-approval-for-local-authority-housing-management-agreements>

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## Report of the Strategic Director Place to the meeting of Regeneration & Environment Overview & Scrutiny Committee to be held on 18 July 2023

**F**

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### Subject:

Culture is our Plan – the cultural strategy for Bradford District 2021 – 2031

### Summary statement:

This report provides an update to the Regeneration & Environment Overview & Scrutiny Committee on progress against the ambitions and targets as set out in the strategy following its adoption in 2021.

### EQUALITY & DIVERSITY:

**Culture is our Plan** directly supports the Council's (CBMDC) equality objectives. It sets demanding targets to improve diversity and representation across the district's cultural sector and in the Council's own cultural service provision. By 2031, 50% of Bradford District creative workforce, audiences and cultural leadership will be drawn from people currently underrepresented in the Culture and Creative Industries sector. Support for these equality and diversity ambitions is a condition of future CBMDC funding for arts, cultural and heritage projects.

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**Overview & Scrutiny Area:**

Regeneration & Environment

## 1. SUMMARY

- 1.1 This report provides an update to the Regeneration & Environment Overview & Scrutiny Committee on progress against the ambitions and targets as set out in Culture is our Plan (CIOP) – the cultural strategy for Bradford District 2021 – 2031 as it comes to the end of its second year.

## 2. BACKGROUND

- 2.1 Culture Is Our Plan is the 10 Year Cultural Strategy for the District 2021 - 2031. The Bradford Cultural Place Partnership commissioned the plan with support of BMDC and Arts Council England (ACE).
- 2.2 CIOP was launched in May 2021 during the midst of Covid-19 restrictions at a virtual event at South Square, Thornton. Built into the framework are biennial year check-in points with the sector and public to be able to ensure that the plan is on track to deliver on its ambitions and targets. The first of these 2-year check-in points was May 2023. It is anticipated that each 2-year review will enable the partnership to formally refocus strategic priorities and investments as appropriate.
- 2.3 One of the targets in CIOP is to seek designation as UK City of Culture 2025. On 31 May 2022 Bradford was revealed as the winner of the hotly contested competition. Securing UK City of Culture status for 2025 providing a major once in a generation opportunity to improve and reposition Bradford. It is an honour afforded to just 1 city every 4 years. It is a chance to accelerate development and use culture as the catalyst for regeneration, economic growth and job creation. CIOP is intrinsic to the success of City of Culture in 2025.
- 2.4 In addition to a vision statement, CIOP sets out 10 ambitions and 10 targets:

### Our Vision

Bradford will offer a new definition of arts, culture and heritage that reimagines our District as a place that is knowingly different and radically alternative.

A place to realise new ideas, where creativity is celebrated in every home and on every street corner and where we will prove the positive impact of culture in everyone's lives.

### Ambitions

- 1 Having Fun
- 2 Creativity thrives in every corner of the district
- 3 Creating an explosion of opportunity
- 4 Bradford will know itself better
- 5 Live Life Better
- 6 Making the most of what we have
- 7 Making the most of who we are
- 8 Network Capacity
- 9 Thinking Big
- 10 We will tell our own story

#### Targets

- 1 Give every primary age child in the district the opportunity to learn the district's story through co-creation of a Bradford curriculum
- 2 Increase the number, range, scale and ambition of arts, culture & heritage activity and partnerships creating 3,000 jobs in the district and increasing visitor numbers and spend
- 3 Realise capital projects that will rehouse, reimagine and repurpose the district's cultural and heritage assets
- 4 Adopt the 17 UN Sustainable Development Goals to measure our success not only in carbon reduction but also in equalities, decent jobs, good education, wellbeing and reducing poverty
- 5 Give 250,000 people in the District's most deprived wards the opportunity to get involved with arts, culture and heritage activities
- 6 Ensure that 70% of people will be 'satisfied with the range of cultural activities in the district and near where they live' (50% in 2021) and that 80% of people will feel culture in Bradford 'represents me and my life' (50% in 2021)
- 7 Draw 50% of Bradford's creative workforce, audiences and cultural leadership from people currently underrepresented in the culture and creative industries sector
- 8 Regularly engage 70% of people in the district in arts, culture and heritage activities
- 9 Create a calendar of high-quality festivals and events with local, national and international significance, with a view to Bradford District being designated UK City of Culture 2025
- 10 Level up national investment per capita to match other major English cities

### **3. REPORT ISSUES**

#### **3.1 CIOP – 2 Year Celebration Event**

On Monday 15 May a CIOP 2-Year Celebration Event was held at Cliffe Castle Museum in Keighley. It was an opportunity to reflect on the first two years of the 10-year cultural strategy, launch our new Heritage Action Plan for Bradford District 2022 - 2031, to hear about successes in Bradford's cultural sector and to look forward to the next eight years of the strategy.

3.2 The event celebrated great cultural moments, large and small, that have taken place in our district over the past 2 years as well as providing an opportunity to look forward and begin to showcase what is yet to come.

3.3 This highly successful event was hosted by Sabbiyah Pervez, Television Journalist/Reporter and a Bradford City of Culture Board Trustee. The Leader of the Council, Chief Executive and the Creative Director for Bradford 2025 were amongst those that spoke at the event alongside presentations and performances by local artists, producers and performers. The audience was drawn from representatives of the cultural sector, partners, council officers as well as young people and representatives from the local community and groups.

#### **3.4 Heritage Action Plan –Bradford District 2022 – 2031**

Culture plays a part in everyone's lives and the development of CIOP showed how important heritage, the assets, buildings, parks and landscapes, stories, archives and artefacts passed down by previous generations is to our experience of culture. We asked thousands of people across Bradford District about the culture they valued, and they told us that heritage activities were amongst their favourite things with 70% enjoying parks and nature, 65% visiting museums and 59% exploring our historic buildings. When we asked what people were proud of and what they

showed off to their friends and family, heritage assets dominated the top ten: Salts Mill, National Science and Media Museum, Roberts Park, Ilkley Moor, Bingley Five Rise Locks, Cartwright Hall Art Gallery, Bradford Industrial Museum, Brontë Parsonage and Keighley and Worth Valley Railway.

- 3.5 It seemed important to take a deeper dive into the heritage sector and to create a specific action plan for it. By 2031 we want to see:
- People living better and happier lives, having better mental health, skills and jobs and longer life expectancy.
  - A thriving, diverse and sustainable cultural and creative industries sector playing a leading role in the growing economic success of the district.
  - Our District as a destination of choice for people to experience exceptional cultural activity and to create exceptional work.
- 3.6 The new Heritage Action Plan was launched at our CIOP 2-Year Celebration Event. [Our Plans — Culture is Our Plan](#)
- 3.7 Open Data Dashboard  
It is essential throughout the duration of the strategy and continued assessment of progress that we continue learning and also share what we learn in a completely transparent way. Which is why we will be launching an online open data platform through which we can capture and share our learning.
- 3.8 We have ambitions to have the UK's most dynamic approach to open data on culture to capture, inform and shape decisions and ensure we as a district can evidence the amazing value culture, art & heritage plays in our every day.
- 3.9 The Council's Culture Team have been developing a visual data reporting solution to measure cultural activity and progress against the ambitions and targets of CIOP. Significant elements of this dashboard will be open data. It is anticipated this dashboard will be launched towards the end of 2023.
- 3.10 We have developed a comprehensive set of KPIs, and the first iteration of the dashboard will primarily be populated using data collected by the Council's Culture Team via its 3 main work strands:
- Arts, Culture and Heritage Grants Programme
  - Cultural Partnerships Programme
  - Festivals & Events Programme
- 3.11 Our grants programme data reflects some of the activity of Regular Funded Organisations and other cultural sector organisations and individuals that benefit from receiving grants distributed by the council.
- 3.12 The dashboard will hold a significant amount of data and provide users with the ability to filter in a number of ways such as by ward, constituency and year. Information will also be displayed in a variety of ways such as by map, trend and data table. We will continue to build and expand the remit of the dashboard and it is anticipated future iterations will include contributions from much wider sources.  
(Appendix 1)

### 3.13 Constituency Consultation Events

The 2-Year Celebration Event was followed by individual constituency consultation events which allowed for more focussed discussions. Arts venues we have worked and supported were selected to host the consultation events with an anticipated participation number at each event of 15 minimum. Subsequent attendance numbers at some events were lower than hoped. Other than attendance numbers further data was not collected. Attendees were a mix of young people, elected members and representatives from the cultural sector. These sessions have identified the need for some further consultation to engage a wider audience and not in arts venues, but a boarder offer of cultural & community venues.

Venue	Constituency	Date	Attendance Number
People Powered Press	Shipley	5 June 2023	9
Rockwell Centre	Bradford East	6 June 2023	6
Tapestry Arts	Bradford South	7 June 2023	5
South Square Centre	Bradford West	13 June 2023	15
The Unit	Keighley	14 June 2023	16

3.14 At these sessions participants engaged in discussion about what had been their key cultural highlights over the last 2 years as well as identifying what could be improved. They were also asked to suggest what our focus areas could be during the coming 2 years and what opportunities they would like to see created.

3.15 The range of cultural highlights put forward was very varied and wide ranging, from very small hyper local events to large scale city centre events. In terms of feedback and areas to focus on in the coming 2 years a pattern of key themes emerged:

### 3.16 *Communications/Networking*

Feedback highlighted that different communities and groups share and receive information in a range of ways and that not everyone is using existing social media to find out about cultural events and news.

3.17 Participants highlighted hyperlocal social media sites and TikTok as places where they get news and information. There is no one size fits all way to disseminate information so to engage some groups there may need to be a shift from broadcasting from the established social media accounts to a more tailored approach for each ward or under-represented group. Posters and print, info in local print media may be useful for some audiences.

### 3.18 *Travel/Transport*

Availability, connectivity and cost of public transport is a barrier to participation, especially for young people. Getting to the city centre is less of a problem than getting from one suburb/outlying area to another on the other side of the district.

3.19 Work is still being undertaken to collate and scrutinise the feedback received at the consultation sessions more closely; this will take some time, however, there are a number of initiatives already in the pipeline to address some of the issues and concerns identified.

3.20 The next CIOP review is due in May 2025, partway through our City of Culture year. It is therefore proposed that this review is postponed until 2026 and undertaken once the full evaluation report for 2025 has been produced.

3.21 **Supporting UK City of Culture 2025 readiness**

The Council and in particular its Culture Team has been the key partner, working alongside and substantially supporting the BD25 Bid Team in the development of the successful UK City of Culture 2025 Bid, as well as the establishment of multiple agency new key partnerships and initiatives. It continues to be an integral partner in the delivery of UK City of Culture and its own festivals and events programme is key in establishing the platform for 2025 providing a significant contribution towards runway activity in 2024, and the 2025 programme itself and for the Legacy in 2026 and beyond.

3.21 Winning the designation of UK City of Culture has meant the last year has been exceptionally busy with a significant increase in workload to be managed as we prepare for 2025. Focus has been on setting the scene for future activity, bringing potential new partners to the district and strengthening the council's own cultural offer whilst supporting the establishment of the Bradford Culture Company that will deliver 2025.

3.22 The Strategic Lead for City of Culture, Policy & Events continues to provide advice, guidance and support to the BD25 Directors, support the development of the runway and 2025 programme of activities and sits as an observer on the Bradford Culture Company Board. To maintain this close working relationship the Culture Team will spend part of the working week co-located with the BD25 Team in their new city centre offices in Aldermanbury.

3.23 **Some of Our Successes**

The following list highlights just some of our significant and stand out successes of the past 2 years:

- Announcement in May 2022 that Bradford is successful in its bid to be **UK City of Culture 2025**
- Introduced new grant funding programmes for **Large Grants, Small Grants and Heritage Grants** in addition to our **Regular Funded Organisations Grants**.
- Since 2021 we have funded through the Council's **Small Grants Programme** over 160 projects; delivered across all wards and across our diverse communities.
- We have funded since 2022 through the Council's **Large Grants Programme** 18 projects.
- Appointed **Heritage Project Instigators** to work instigating and connecting with their communities to develop cultural and heritage projects. Followed by supporting communities to apply for funds up to £1,500 as part of our small grants programme which is part funded by National Lottery Heritage. We also delivered a **Heritage Funding Workshop** giving potential applicants the opportunity to learn about our grants programme and support with tips and guidance on how to write a stronger funding application. We have since funded through the Council's **Heritage Grants Fund** 26 projects.

- Through our 3-year funding programme for our **Regular Funded Organisations** we have awarded 23; in addition, 12 of these organisations are also Arts Council **National Portfolio Organisations**.
- We have re-invigorated our **Festivals and Events** programme which includes BD: Festival, BD: Is Lit and Taste: BD our new food and drink festival.
- **BD: Festival 2022** featuring world-class artists and performers, including national names and home-grown talent from Bradford and the West Yorkshire region, the event was free to attend and suitable for families and children of all ages. Formerly the Bradford Festival, the event had been re-imagined to showcase the wealth of artistic talent across the Bradford district, alongside national and international performance artists. Building on this success **BD: Festival 2023** takes place on 28 – 29 July 2023.
- In 2021 **BD: is LIT** light festival reached over 30,000 people and commissioned over 25 new installations animating the district and bringing extraordinary light art to Bradford. The central event being the Aurora Borealis lightshow in the city centre. This hugely successful biennial festival will be delivered again in November 2023 with 12 new commissions taking place across the district.
- **Taste: BD** was a new flagship event for the city centre which hosted a celebration of local food, drink and craft providers. Bringing opportunities to the city centre businesses and those from across the district who desire a showcase. Delivered by the Culture Team in collaboration with the Economic Development Team. This highly successful event took place on 28-29 April 2023.
- Delivered **BD:Festival Kit** - a new 5-day skills development programme for events and festival organisers which ran from December 2022 to January 2023. The programme covered a range of areas including developing creative programmes, sourcing funding, building marketing campaigns, and event safety design. This opportunity was open to event organisers delivering or planning events and festivals across the Bradford District.
- Introduced a new **Festival Fund**, a new programme that supports festivals and event organisers across the district with valuable resources to grow their festival and event throughout 2023 and 2024. In June 2023 we awarded 13 local groups funding to deliver a range of unique festivals and events across the district, in the lead up to City of Culture in 2025. The successful festivals include Bradford Dragon Boat Festival, Bloomin' Buds Theatre Company / Edge Fest, Bradford South Asian Festival, Brontë Parsonage: Words on the Street, Intercultured Festival, Keighley Arts and Film Festival, Eid Festival, Shipley Summer Special, Tech Styles 8, Bradford Queer Film Festival, Holme Wood Christmas Festival, Windrush Generation and BOLD!
- **The Big Commission** - Bradford Producing Hub (BPH) in partnership with the Council, launched its commission for fantastic new live performance that will be premiered at the BD: Festival on 28 - 29 July 2023. Additional / wraparound support from BPH and Bradford Council was made available to successful bidders.
- **Outdoor Arts UK National Conference** - in partnership with BD25, Bradford Producing Hub and Cultural Voice Forum, Bradford hosted the first outdoor arts UK conference since before the pandemic on 1-2 February 2023. Bringing to the district over 200 national festivals, event's organisers, local

authorities, artists and outdoor arts experts to celebrate the outdoor sector, network and embark on key sector discussions.

- **Sustainable Development Goals Workshop** – we facilitated a day for our Regular Funded Grants Organisations which included presentations by council officers who can offer support with collaboration work and funding and a 2-hour workshop with Feimatta Conteh from Manchester International Festival who explored how the sector can begin to work towards a sustainable future and embed the UN SDGS into their practice. This was then followed by a sector wide **Climate and SDG Symposium** which took place on 27 February 2023. The symposium hosted a number of discussions, panels and performances from local, national, and international artists and speakers from across the creative industries.
- We have strengthened our multiple partnerships including exciting new ones like **Ignite Partnership** and **The Unit**
- **Fuelling Futures** is a new project aimed at women, girls and BAME (Black and Minority Ethnic) young people to support pathways into STEM apprenticeships. It is funded and supported by Mission 44's *Ignite Partnership* founded by Sir Lewis Hamilton and Mercedes-AMG PETRONAS F1 Team to address barriers that stand in the way to achieving a more inclusive motorsport sector. Delivered by a partnership of Bradford College, The LEAP and Bradford Council, Fuelling Futures aims to raise awareness of motorsport STEM career opportunities, work with employers to increase the available apprenticeships and, provide financial bursaries and wrap-around support to women and girls, ethnic minority, and economically disadvantaged students to participate to remove barriers to securing apprenticeships. Key to achieving the aims of the project is outreach through a series of events in summer 2023. This includes a prestige car event **Precious Metals** in City Park on Bank Holiday Monday 28 August 2023.
- **Bradford Cultural Educational Partnership** – was established to bring the arts, culture, heritage, creative industries, and education sectors together to offer a consistent and high-quality art and cultural education for all children and young people. It aims to ensure that every child and young person in Bradford has the chance to create, compose, perform, visit, experience and participate in arts and cultural work and to know more, understand more, and review the experiences they have had. The partnership is working towards the co-creation of a Bradford Curriculum that gives every primary age child in the district the opportunity to learn the district's story.
- **Digital Creatives** – is an intervention within the Born in Bradford project, which will start in the Age of Wonder cohort and has brought together an international partnership chaired by the council's Chief Executive which includes Channel 4, the BBC, the British Library as well as Lego, Raspberry Pi and Cisco. These partners are working to provide tech skills and training to every child in Bradford District. Within Digital Creatives is a creative proposition that this work will go beyond developing programming and coding skills and will create a new generation of digital creatives and storytellers in Bradford District
- We have an established partnership with **Screen Yorkshire/Digital Creatives/Channel 4** which will support our developing screen strategy and create pathways for people who want to get into the industry.
- **The LEAP** is an Arts Council funded Creative People and Places programme helping arts and culture reach everyone, across the district. It doesn't deliver



arts and cultural programmes in a traditional sense but work directly with our communities to provide support for them to build their own confidence, knowledge and skills through financial and non-financial support systems it has in place.

- **Kala Sangam** is an intercultural arts hub which aims to reflect the diversity of contemporary Britain through the work it presents, the artists it supports and the communities it engages. Specialising in South Asian arts and culture most of its work takes place in its Arts Centre in the heart of Bradford with outreach activities extending nationally and internationally. A £7.5m capital re-development project is underway with combined funding support from the Cultural Development Fund and National Lottery Heritage Fund. The Arts Centre is set to close temporarily during July 2023 and expected to re-open in time for the start of our City of Culture Year by January 2025.
- **Common Wealth** make site-specific theatre events that encompass electronic sound, new writing, visual design and verbatim. Its work is political and contemporary – based in the present day – the here and now. It aims to make work that is relevant and addresses concerns of our times. **Peaceophobia** is one of Common Wealth's most celebrated productions, it is an unapologetic response to rising Islamophobia around the world. Part car-show, part-theatre, the show asks how do you find peace in a world that tells you who you are?
- **The Unit** is an open-access production space launched on 16 March 2022. In partnership with Impact Hub and backed by Channel 4 and Bradford Council. The Unit aims to be a hub of production, learning, and supported and targeted networking for filmmakers and content creators in the Bradford district, and those interested in people trying to break into the screen sector. The Unit spent its first 6 months based at Impact Hub Bradford and is currently hosted by Keighley Creatives.
- **Bradford Short Content Grants** was announced in April 2022. Channel 4 supported the Screen Unit and the wider Bradford Screen Strategy as part of their mission to develop and nurture the next generation of industry talent, particularly focused on people from diverse and underrepresented backgrounds. Working in partnership with the council to create a short form content fund that was £50k in total and open to local TV and Filmmakers and content creators. The fund was split into four big awards of up to £10k, and then a further 10 x £1k awards. To celebrate the culmination of the project the winning films were showcased at a private screening at the National Science and Media Museum on 21 March 2023.
- **Film Makers 25** was a mentoring opportunity launched for filmmakers and digital content producers in the Bradford district. Bradford's innovative Film Makers 25 mentor network returned for a third season in August 2022, funded by Bradford Council and ScreenSkills, and this time with Channel 4. The programme was designed to connect a further 25 Bradford-based content creators of all kinds with film and TV industry experts who can help them develop their career journeys, build contacts and secure paid work.
- **Van Gogh Alive Exhibition** - Having dazzled over 8.5 million visitors across 80 cities worldwide, the most visited immersive, multi-sensory experience in the world made its hotly anticipated Yorkshire debut at Bradford's Regency Hall for an exclusive three month run 13<sup>th</sup> October – early February 2023.
- **William Mitchell in Context** - The Henry Moore Institute and Bradford Council presented a season of research and cultural events exploring the

role of sculptors in the context of post-war architecture and urban renewal. This work was launched at an event on 26 October 2022 at the University of Bradford. Using the work of sculptor William Mitchell (1925-2020) as a catalyst, the research season will explore not only Bradford's post-war cultural heritage, but the wider subject of post-war regeneration and the spirit of internationalism within which Mitchell and his contemporaries operated.

3.24 We have also welcomed multiple visitors to the district helping to raise Bradford's profile including:

- **Minster for Art** – Lord Parkinson came to Bradford on 9 May 2022 ahead of the UK City of Culture 2025 Expert Advisory Panel.
- **UK City of Culture Advisory Panel** – led by Sir Phil Redmond, the panel visited the district on 10 May 2022. Bradford was revealed as the winner of the hotly contested competition live on BBC The One Show by Secretary of State for the Department of Digital, Culture, Media and Sport.
- **Chancellor of the Duchy of Lancaster** – Steve Barclay visited Bradford on 15 June 2022 to meet some of the people involved in the UK City of Culture 2025 bid and some of our youth ambassadors.
- **Historic England** – Claudia Kenyatta, Director of Regions for Historic England visited Bradford on 14 November 2022. The purpose of the visit to discuss Bradford Council priorities in terms of the district and City of Culture 2025.
- **Minister for Sport, Arts and Ceremonia** – Stuart Andrew MP visited on 12 January 2023. He spent time with the Bradford Culture Company and the Council's Culture Team; he was updated on the development of the UK City of Culture 2025 programme including our plans for legacy. The Minister and his team also visited a number of cultural projects, meeting with officers of the Council and representatives from some partner organisations across the city/district.
- **National Lottery Heritage Fund Visit** – members of the senior management team from the National Lottery Heritage Fund visited Bradford on 2 February 2023. This visit covered Saltaire and City Centre projects, several past, ongoing and future projects.
- **Historic England** – another visit on 6 June 2023 by senior representative from Historic England involving a walk around the City Centre to explore a potential Heritage Action Zone project, taking in some of the city centre key historic elements.
- **Minister for Sport, Gambling and Civil Society** – Stuart Andrew MP made a second visit to Bradford on 6<sup>th</sup> July 2023 and took part in a photocall and media interviews as well as meeting representatives from the Council, BD25 and partner organisations and groups who have successfully been awarded funds from DCMS Seed Commissions and BD25 funding. His visit came ahead of the announcement on 7<sup>th</sup> July 2023 of the funding decisions made by DCMS and ACE in respect of UK City of Culture 2025.

### 3.24 Our grant programmes

The Culture Team administers a number of grant programmes which enable cultural sector organisations, community groups as well as independent freelance artists and practitioners to deliver arts, heritage and cultural activities in Bradford District. These pieces of work make a significant contribution towards achieving the

ambitions and targets set out in CIOP.

- 3.25 We endeavour to ensure projects are delivered right across the district wards and that they represent and reach Bradford’s unique diverse communities. The range of activities being delivered is extremely diverse from small hyperlocal activities to digital and film projects to large scale events and festivals.

**Regular Funded Organisation – 3-year funding programme (range £5,000 - £30,000)**

Financial Year	No. of grants	Value
2019-2020 (Year 1)	14	£240,396
2020-2021 (Year 2)	14	£240,396
2021-2022 (Year 3)	14	£233,700
2022-2023 (Year 1)	25	£345,000
2023-2024 (Year 2)	23	£320,000
2024-2025 (Year 3)	23	£320,000

**Small Grants – Monthly grants programme (range up to £1,500)**

Financial Year	No. of grants	Value
2021-2022	23	£30,152
2022-2023	50	£52,139

**Heritage Grants – Monthly grants programme (range £1,500 – £10,000)**

Financial Year	No. of grants	Value
2022-2023	26	£51,848

**Large Grants – Awarded in January and August (range £2,000 and £15,000)**

Financial Year	No. of grants	Value
2021-2022	16	£142,642
2022-2023	18	£123,300

**Channel 4 Short Content Grants (range £1,000 and £10,000)**

Financial Year	No. of grants	Value
2022-2023	11	£60,000

Additionally, the following festival specific funding was awarded:

**BD is LIT – Biennial Funding Programme for delivery in 2021 and 2023 (range £5,000 - £15,000)**

Financial Year	No. of grants	Value
2021-2022	4	£49,370
2023-2024	20*	£150,000

\*Estimated number as assessment of grant applications is on-going

## **Festival Funding – 2-year funding programme (range £5,000 - £16,000)**

<b>Financial Year</b>	<b>No. of grants</b>	<b>Value</b>
2021-2022*	10	£86,300
2022-2023 (Year 1)	13	£95,000
2023-2024 (Year 2)	13	£95,000

\*Single year trial programme

- 3.26 Our new CIOP Open Data Dashboard will plot all our grants and festival programmes information enabling the user to drill down to see data by ward, constituency and year. Information will also be displayed in a variety of ways such as by map, trend and data table.

### **4. FINANCIAL & RESOURCE APPRAISAL**

Within the Culture Team core budget is a dedicated budget for the development, monitoring and evaluation of CIOP.

### **5. RISK MANAGEMENT AND GOVERNANCE ISSUES**

In terms of governance CIOP is overseen by the Cultural Place Partnership and reports to the Health & Wellbeing Board.

### **6. LEGAL APPRAISAL**

There are no legal implications directly arising from this report.

### **7. OTHER IMPLICATIONS**

#### **7.1 SUSTAINABILITY IMPLICATIONS**

The District Plan, fundamentally supported by Culture is Our Plan, sets out the strategic partnership ambition for sustainable development, endorsing the Sustainable Development Goals and the ambitions to secure wellbeing, resilience and sustainable prosperity for residents, communities and organisations. It sets a medium to long-term agenda to 2025 and towards 2040 to enable and accelerate the transition to a more sustainable future. Members (October 2021) passed a resolution taking forward the District as the UK's leading clean growth city district. This is a fundamental approach to creating a sustainable and inclusive economy that works for everyone. The transitioning, investment and practical delivery of more sustainable ways of living, working and doing business lies at the heart of reshaping the district for 2030 and beyond. These ambitions and benefits hold true in success and fail scenarios with the necessity and opportunities for creating a more viable, resilient and prosperous district being politically and organisationally mandated. The Cultural Strategy underpinning and unleashing the creative potential of people, places and communities lies at the heart of the district's long-term success for the benefit of present and future generations.

#### **7.2 GREENHOUSE GAS EMISSIONS IMPACTS**

N/A

### **7.3 COMMUNITY SAFETY IMPLICATIONS**

A significant growth in the cultural sector will attract increased numbers of visitors, particularly in our urban centres - often during the darker evening hours. Partnership work to assess the actual safety and also the 'feeling' of safety in key locations in our urban centres and other key cultural sites to identify areas that may present a greater risk needs to be an essential part of the process as we move towards 2025.

### **7.4 HUMAN RIGHTS ACT**

None directly arising from this report.

### **7.5 TRADE UNION**

N/A.

### **7.6 WARD IMPLICATIONS**

Culture is our Plan seeks a more equitable distribution of cultural opportunity across the district and celebration of the artists and creatives in every street and community. This will have a positive benefit for the whole district over the 10 years of the strategy.

The Leap our Creative People and Places programme aims to provide up to 200,000 new cultural engagements across the district's most deprived wards over its ten-year life.

Increased district-wide reach and impact will also be a condition of future CBMDC funding for arts, cultural and heritage projects.

The Culture Team will work with the 5 Neighbourhood Offices.

### **7.7 AREA COMMITTEE ACTION PLAN IMPLICATIONS (for reports to Area Committees only)**

N/A.

### **7.8 IMPLICATIONS FOR CORPORATE PARENTING**

Children and young people are highlighted in the district's cultural strategy and are a priority for joined up action across the district through the establishment of the Bradford Cultural Education Partnership and the research partnering with BIHR / Born in Bradford. The plan also seeks to support Council ambitions to become a Child Friendly City. Vulnerable and disadvantaged children are a particular focus for inclusion through multiple opportunities including the ten-year Creative People and Places programme.

### **7.9 ISSUES ARISING FROM PRIVACY IMPACT ASSESMENT**

There are no issues arising from this report.

## **8. NOT FOR PUBLICATION DOCUMENTS**

None

## **9. OPTIONS**

None, this report has been prepared to provide an update to the Regeneration & Environment Overview & Scrutiny Committee.

## **10. RECOMMENDATIONS**

- That the Overview & Scrutiny Committee note the content of this report.
- That the Overview & Scrutiny Committee make recommendations for how we can connect to a wider audience for further consultation.
- That the Overview & Scrutiny Committee receive an interim CIOP progress report (for electronic circulation to members of the committee) towards the end of 2024 followed by a full review report during 2026 once the UK City of Culture 2025 full evaluation report has been produced.

## **11. APPENDICES**

Appendix 1      Culture is Our Plan Dashboard Screen Shots

## **12. BACKGROUND DOCUMENTS**

- Culture is our Plan – the cultural strategy for Bradford District 2021 – 2031
- Heritage Action Plan – Bradford District 2022 – 2031

Both documents can also be located here: [Our Plans — Culture is Our Plan](#)

**Culture is Our Plan reporting**

THIS IS A DRAFT VERSION OF THIS REPORT – THE FULL DATASET HAS NOT BEEN COLLECTED. FIGURES ARE NOT FINAL AND ARE EXPECTED TO CHANGE. THIS REPORT HAS BEEN PUBLISHED TO DEMONSTRATE THE LAYOUT AND FUNCTIONALITY ONLY

Welcome to Culture in Our plan reporting. This report will demonstrate how Bradford is progressing with the ambitions and targets outlined in Culture is our Plan; the ten-year cultural strategy for Bradford District 2021–2031. The honeycomb buttons below will take you through each of our ambitions and the detail of the data we have gathered so far for the associated target.

- Having Fun
- Creating an explosion of opportunity
- Bradford will know itself better
- Live life better
- Making the most of what we have
- Making the most of who we are
- Thinking Big
- Network Capacity
- We will tell our own story
- Creativity thrives in every corner of the district

This report has been built by the Data Analytics Team at Bradford Council, for any issues or questions please contact [data.analytics@bradford.gov.uk](mailto:data.analytics@bradford.gov.uk).

**Having fun**

**About this ambition**  
We will build a calendar of exceptional festivals and events, celebrations and one-off moments across the District – from the hyperlocal to the global. We will show that Bradford is open for business, building capacity, giving permissions, unlocking spaces and encouraging innovators. We will make the District a great place to live and a host of choice for national and international cultural events and partnerships.

**The Target We Have Set Ourselves**  
Regularly engage 70% of people in the district in arts, culture and heritage activities

Please click the hexagonal buttons below to change the visuals on the right side of the page.

**What does the data show?**  
This figure has been put together currently by counting the number of festivals events and cultural activities funded by the Arts Heritage and Culture Grants at the Council. We have plans to develop this figure further by including other Festivals and Events

**204** Number of cultural activities, festivals and events funded across Bradford in total

**26** Number of funded events in the area selected below.

Select Specific Area

- Select all
- (Blank)
- Bradford East
- Bradford South
- Bradford West
- Keighley
- Shipley

Financial Year

- Select all
- 2019/2020
- 2020/2021
- 2021/2022
- 2022/2023
- 2023/2024

Map Trend Data Table

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**204** Number of cultural activities, festivals and events funded across Bradford in total

**57** Number of funded events in the area selected below.

Select Specific Area

- Select all
- (Blank)
- Bradford East
- Bradford South
- Bradford West
- Keighley
- Shipley

Financial Year

- Select all
- 2019/2020
- 2020/2021
- 2021/2022
- 2022/2023
- 2023/2024

Map Trend Data Table

Wards	2021/2022	Total
	1	1
Baildon	1	1
Bingley	3	3
Bingley Rural	4	4
Bolton and Undercliffe	2	2
Bolton and Undercliffe	3	3
Bowling and Barkerend	7	7
Bradford Moor	6	6
City	36	36
Clayton and Fairweather Green	4	4
Craven	2	2
Eccleshill	5	5
Great Horton	9	9
<b>Total</b>	<b>57</b>	<b>57</b>

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## **Report of the Director of Legal and Governance to the meeting of the Regeneration & Environment Overview & Scrutiny Committee to be held on 18 July 2023**

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**Subject: Regeneration & Environment Overview and Scrutiny Committee Draft Work Programme 2023/24**

### **Summary statement:**

This report presents a draft work programme 2023/24 for adoption by the Committee

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### **Portfolios:**

**Regeneration, Planning and Transport  
Healthy People and Places**

Report Contact: Caroline Coombes  
Phone: (01274) 432313  
E-mail:  
[caroline.coombes@bradford.gov.uk](mailto:caroline.coombes@bradford.gov.uk)

## 1. Summary

- 1.1 This report presents a draft work programme 2023/24 for adoption by the Committee.

## 2. Background

- 2.1 Each Overview and Scrutiny Committee is required by the Constitution of the Council to prepare a work programme (Part 3E – Overview and Scrutiny Procedure Rules, Para 1.1).

## 3. Report issues

- 3.1 **Appendix A** of this report presents a draft work programme 2023/24. It lists issues and topics that have been identified for inclusion in the work programme and have been scheduled for consideration over coming year.
- 3.2. Best practice published by the Centre for Public Scrutiny suggests that ‘work programming should be a continuous process’<sup>1</sup>. It is important to regularly review work programmes so that important or urgent issues that come up during the year are able to be scrutinised. In addition, at a time of limited resources, it should also be possible to remove projects which have become less relevant or timely. For this reason, it is proposed that the Committee’s work programme be regularly reviewed by Members throughout the municipal year.

## 4. Options

- 4.1 Members may wish to amend and / or comment on the draft work programme at **Appendix A**.

## 5. Contribution to corporate priorities

- 5.1 The Regeneration and Environment Overview and Scrutiny Committee Work Programme 2023/24 reflects the priority outcomes of the Council Plan in particular: ‘better skills, more good jobs and a growing economy’, ‘decent homes’, ‘better health, better lives’, and ‘a sustainable district’ (Our Council Plan: Priorities and Principles 2021-25).<sup>2</sup>

## 6. Recommendations

- 6.1 That the Committee notes the information in **Appendix A** and that it, along with any amendments or additions is adopted as the Committee’s Work Programme 2023/24.
- 6.2 That the Work Programme 2023/24 continues to be regularly reviewed during the year.

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<sup>1</sup> Hammond, E. (2011) *A cunning plan?* p. 8, London: Centre for Public Scrutiny

<sup>2</sup> Our Council Plan: Priorities and Principles 2021-25 <https://www.bradford.gov.uk/councilplan>

7. **Background documents**

None

8. **Not for publication documents**

None

9. **Appendices**

9.1 **Appendix A** – Draft Regeneration and Environment Overview and Scrutiny Committee work programme 2023/24

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# Democratic Services - Overview and Scrutiny

Appendix A

## DRAFT Regeneration and Environment O&S Committee

Scrutiny Lead: Caroline Coombes tel - 432313

### Work Programme

Agenda	Description	Report	Comments
<b>Tuesday, 20th June 2023 at City Hall, Bradford</b>			
1) Food Safety in the Bradford District	Annual report (legal requirement)	Angela Brindle	See recommendation of 22 June 2022
2) Additional Cemetery Provision - Bowling Cemetery	£2m contract report	Andy Ross	Constitutional requirement
3) Stores Facility Management	£2m Contract Report	Richard Galthen	See recommendation of 21 March 2023 / Constitutional requirement
<b>Tuesday, 18th July 2023 at City Hall, Bradford</b>			
<b>Chair's briefing 26/06/23. Report deadline 05/07/23</b>			
1) Keighley Towns Fund, Development Investment Fund	£2m contract report: Beechcliffe (Keighley) project to remediate an area of brownfield land for a new industrial park.	Dave Partridge	Constitutional requirement
2) Procurement of Housing Management (General Needs) Services	£2m contract report	Alan Lunt (contact: Hiron Miah)	Constitutional requirement
3) 10 Year District Cultural Strategy: 'Culture is Our Plan'	Annual Update	Nicola Greenan	Resolution of 22 Mar 2022
4) Committee programme of work 2023/24	Presented for adoption	Caroline Coombes	Constitutional requirement
<b>Tuesday, 5th September 2023 at City Hall, Bradford</b>			
<b>Report deadline 22/08/23</b>			
1) Housing Update	To include information on, among other things; accelerating housing development on council owned land and opening of Housing Revenue	Angela Blake	Deferred from February 2022 and February 2023
2) Empty Homes	Update	David North	Resolution of 10 March 2020
3) Building Control Service review	Information on the findings of the review and any changes made as a	Chris Eaton	

# Regeneration and Environment O&S Committee

Scrutiny Lead: Caroline Coombes tel - 432313

## DRAFT Work Programme

Agenda	Description	Report	Comments
<b>Tuesday, 3rd October 2023 at City Hall, Bradford</b>			
<b>Report deadline 21/09/23</b>			
1) Darley Street Market	Update	Colin Wolstenholm	Resolution of 20 Sept 2022 (site visit to be arranged)
2) Transport Delivery Plan Performance Report	Annual update	John Davis	Resolution of 20 Sept 2022
3) Skills for Work	Update	Phil Hunter	Last report 22 Feb 2022
<b>Tuesday, 28th November 2023 at City Hall, Bradford</b>			
<b>Report deadline 16/11/23</b>			
1) Bradford's Becks	Update to include the issue of main river status for Bradford Beck	Ed Norfolk	See resolutions of 18 October 2022
2) Water management and resilience in the Bradford District	Annual update	Ed Norfolk	Resolution of 18 October 2022
3) Clean Air Zone	Update	Andrew Whittles	Resolution of 26 July 2022
<b>Tuesday, 5th December 2023 at City Hall, Bradford</b>			
<b>Report deadline 23/11/23</b>			
1) Museums and Galleries Service	Update	James Steward	Resolution of 6 Dec 2022
2) Libraries Update	Update	Christine May	Resolution of 6 Dec 2022
3) Climate and environment / sustainable green growth	Update	Andrew Whittles	Resolution of 15 Nov 2022
<b>Tuesday, 30th January 2024 at City Hall, Bradford</b>			
<b>Report deadline 18/01/24</b>			
1) Waste Services Performance	Update, to includes Stores update	Richard Galthen	Resolution of 17 Jan 2023
2) Biodiversity and Environment Act	Update to include an update on the Local Nature Recovery Strategy	Danny Jackson	Resolution of 17 Jan 2023
3) Use of glyphosate for weed control within Bradford MDC	Update to include info on the trails in Shipley parks and learning from other councils.	Stuart Russo	Resolution of 31 Jan 2023
<b>Tuesday, 13th February 2024 at City Hall, Bradford</b>			
<b>Report deadline 01/02/24</b>			
1) Active Bradford JU:MP programme	Update	Zuby Hammard	Resolution of 21 Feb 2023

# Regeneration and Environment O&S Committee

Scrutiny Lead: Caroline Coombes tel - 432313

## DRAFT Work Programme

### Agenda

**Tuesday, 13th February 2024 at City Hall, Bradford**

**Report deadline 01/02/24**

- 2) Squire Lane Health and Wellbeing facility

### Description

Progress update

### Report

Ian Smart

### Comments

Resolution of 21 Feb 2023

**Tuesday, 19th March 2024 at City Hall, Bradford**

**Report deadline 07/03/24**

- 1) Fly-tipping in Bradford District

Update

Amjad Ishaq / Stuart Russo

Resolution of 21 Mar 2023

- 2) Housing Standards

Update on the work of the Team

David North / Ruth Hudson / Shonu Miah

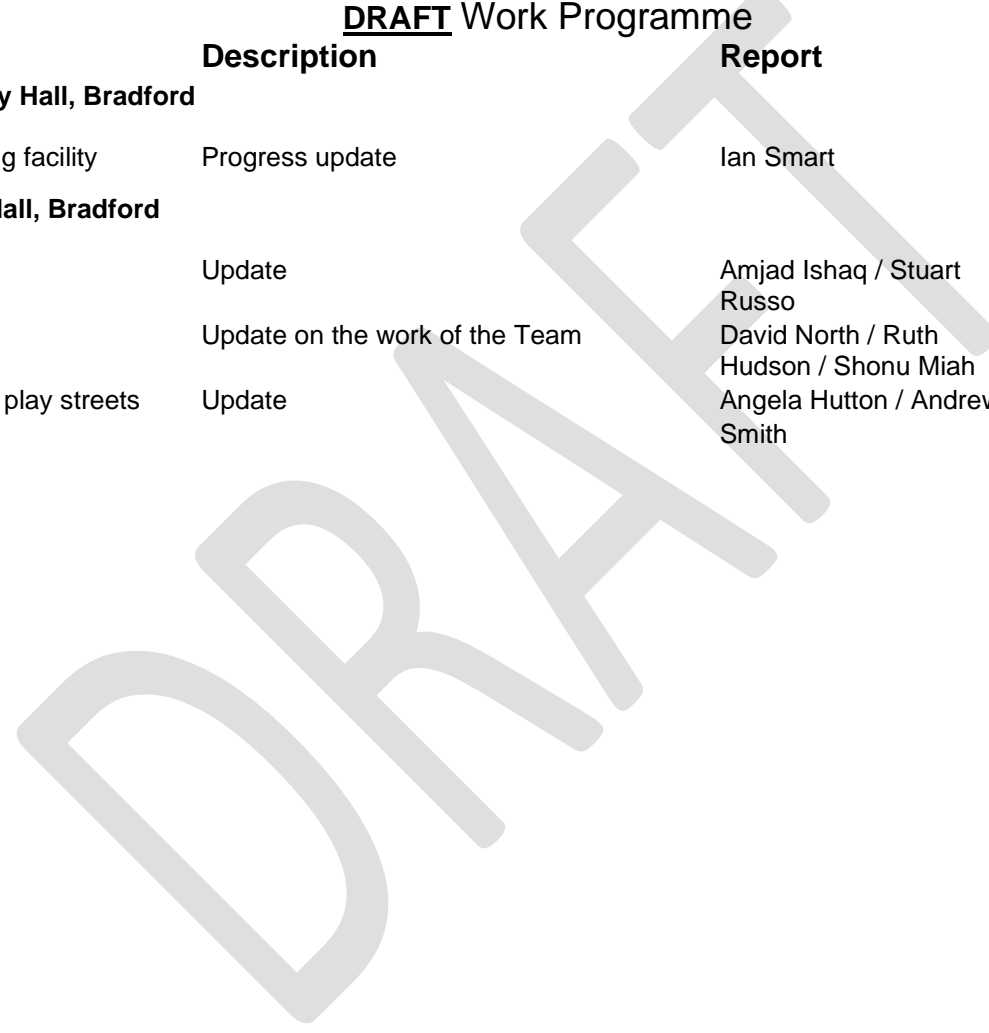
Resolution of 21 Mar 2023

- 3) Active Travel: school streets and play streets

Update

Angela Hutton / Andrew Smith

Resolution of 21 Mar 2023



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